



Hilltop Preschool

7612 Wanyamala Road-Henrico-VA-23229 (804)288-3887 Hilltop4Preschool@gmail.com www.HilltopPreschoolRVA.com

REGISTRATION FORM 2018-19

\$100 Registration Fee (non-refundable) must accompany this form in order to reserve a spot for your child.

Child's Name _____

First

Middle Initial

Last

Name child will be using at school (likes to be called) _____

Boy _____ Girl _____ Age _____ Birth Date _____

Address _____

Street

City

State

Zip Code

Previous School(s) Attended _____

Siblings/Ages: _____

Does your child have any allergies? YES NO If yes: _____

Special Concerns/Illnesses: _____

HOW DID YOU HEAR ABOUT US? 😊 _____

PARENT INFORMATION:

Father's Name _____

Occupation _____ Employer _____

Home or Cell Phone _____ Work Phone _____

Mother's Name _____

Occupation _____ Employer _____

Home or Cell Phone _____ Work Phone _____

Emails: Father _____ **Mother** _____

Want to receive school info? Yes No Yes No

Local Emergency Contact (if we cannot get ahold of parents)

Name _____ Phone _____

PROGRAM OPTIONS:

2 ½ Year Old – Young 3's: (Do Not need to be potty-trained)

CHILDREN MUST BE 2 ½ BY THE END OF SEPTEMBER TO START THE BEGINNING OF THE SCHOOL YEAR
OR MAY JOIN UPON TURNING 2 ½.

_____ **2 day (T/TH) \$140/month**

Annual= \$1197 (5% Discount)
Semi-Annual=\$611 x 2 (3% Discount)

_____ **3 day (M/W/F) \$185/month**

Annual= \$1582 (5% Discount)
Semi-Annual= \$808 x 2 (3% Discount)

_____ **5 day (M-F) \$265/month**

Annual= \$2266 (5% Discount)
Semi-Annual= \$1157 x 2 (3% Discount)

3 - 4 Year Old's: (Must be potty-trained/independently toileting)

_____ **3 day (M/W/F) \$185/month**

Annual \$1582 (5% Discount)
Semi-Annual \$808 x 2 (3% Discount)

_____ **5 day (M-F) \$265/month**

Annual=\$2266 (5% Discount)
Semi-Annual=\$1157 x 2 (3% Discount)

4 - 5 Year Old's (Pre-Kindergarten)

_____ **5 day (M-F) \$265/month**

Annual=\$2266 (5% Discount)
Semi-Annual=\$1157 x 2 (3% Discount)

Monthly Payers:

Due on or before Aug 15: September's Tuition + one month's deposit (Deposit is non-refundable and will be fully applied to May's tuition only. Deposit is not transferrable to any other month)

Oct 1 – April 1: Monthly Tuition amount

May 1: No tuition due. Deposit will be applied to this month. Not transferrable to any other month.

***If enrolled AFTER Aug. 15:** you will pay the first month's tuition (or prorated amount) + One month's Deposit due upon enrollment. (Deposit will be fully applied to May's tuition only. Not transferrable)

Annual Payers: Payment due on or before Aug. 15 or upon enrollment

Semi-Annual Payers: Payments due Aug. 15 and Dec. 1 (or first installment is due upon enrollment and second installment due within 60 days or may adjusted by Director)

I understand that by paying my \$100 **non-refundable** Registration Fee that there is a spot held for my child for the 2018-19 school year.

I understand that all tuition paid is **non-refundable** except for reasons outlined in the Parent Handbook.

I understand that non-school days are already calculated in to the tuition. There is no reimbursement for missed days, sick days, vacation days or inclement weather. I understand that should I remove my child for vacation or any other reason, I am still obligated to pay tuition during that time unless I want to forfeit my child's spot.

Signature: _____ **Date:** _____